

# Minutes of the Space Grant Program Coordinators' Meeting

*Hyatt Regency Cerromar, Dorado, Puerto Rico*

October 29, 2002

The meeting was called to order by Karen Johnson (LA) at 8:08am. The meeting began with introductions of all in attendance, and an attendance sheet was passed around. Sue Suhler (KS) requested during introductions that the group give a show of hands for those who would be interested in holding a dance after the Kansas Directors' Meeting.

## **Old Business** –

Alaska program coordinator meeting minutes were reviewed for approval. Judy McGhee (VA) motioned to approve the minutes, and Jackie Reasoner (AL) seconded the motion. The Alaska minutes were approved unanimously, and will be posted on the program coordinators' web site where previous minutes have been archived.

Karen Johnson (LA) requested if there was any old business that needed attention, and reviewed action items. All action items (*refer to Alaska minutes*) had been completed, **except for locating a definition of equipment from Goddard.**

## **HQ Message / Q&A** –

Diane DeTroye (NASA HQ) took the floor at 8:20am. Diane was certain that she had finally found a definition of equipment. She will email this to the "sgcmis" list. She did not want to state the definition at the meeting because she did not have it written down and did not want to state it incorrectly. As for budgets, NASA is currently on a continuing resolution through the end of November. Space grant can expect to see the budget / proposal call next week (*first week of November*), and we will have one month to complete the call. One item that will be included this year is a request to talk about your goals from last year, how these were met, how metrics were met, etc. Each space grant will also be requested to set new goals for the following year. This is an important part of the budget / proposal call this year.

Mary Fink (NE) asked about workforce money and upgrade money, and how to report this in CMIS. If you have upgrade funds, see Diane and she will talk to you about it. Workforce money is FY02 money, so you will have to report on it on FY02 CMIS. In CMIS, HQ is aware that a rollover will be present for workforce funds, but stated that each state should be able to "obligate" their funds before CMIS needs to be completed. The paperwork for workforce funds (with the exception of nine states) is at Goddard and is undergoing preparation for awarding. There are six states that need some type of modification (see Diane), and IA, NM, OH, MI, and RI will need a new budget.

For NASA EPSCoR funds, after applicable states have submitted their Year 2 proposal, it will be read and evaluated, and then the funding will be sent.

A discussion about the Goddard web site (where you can review current grants by state, investigator, etc.) pursued. The site is confusing. Diane informed everyone that awards stay on the web site for one year, and then drop off.

Angela Phelps (PA) asked about the national space grant web site. Diane did not have a firm date for when it would be complete, stating that this action item was at the top of her list. Angela's question sparked a discussion about 508-compliance (the federal mandate that requires web sites to be accessible to the physically impaired). Will space grant sites have follow 508-compliance? Diane stated that she would seek an answer to this.

Diane discussed the upcoming peer review of space grant web sites. Some of the web sites do not have much information, and a review will be conducted to ensure that they have info about your

consortium. For now, you can also see if your site is 508 compliant by visiting "Bobby" ([bobby.cast.org](http://bobby.cast.org)) prior to the review, even though this will not be a review component. WA, PA and IA all have 508 compliant sites, along with the main NASA site.

Finally, Diane stated that CMIS entry will be the same as last year. Susan Stewart (NASA HQ) needs to close CMIS from last year first, and then an email will go out informing you that CMIS data can be entered for FY02.

### **Financial Methodologies for the Space Grant Foundation –**

This agenda item was moved to the Directors' meeting.

### **Program Coordinators' Homepage / FAQ Forum –**

Carmen Fuchs (IA) reported that the listserv is working well. It is restricted to program coordinators only, and no directors or NASA personnel are included. The web site is up, and has up-to-date information on it, such as previous minutes, list of program coordinators, etc. To get to the site, you go to the Iowa Space Grant site ([cosmos.ssol.iastate.edu/isgc/](http://cosmos.ssol.iastate.edu/isgc/)) and click on related links (*direct link: cosmos.ssol.iastate.edu/isgc/sg2/PCpage.htm*). Carmen is trying to keep the links on the page to a minimum, but if you would like something there, let her know. A suggestion to add the National Space Grant site to the "Misc. Links" list was made – Carmen will add this link when she returns to IA.

The Space Grant Forum is new, and Carmen would like each state to enter your state abbreviation for the userID. Just quitting your browser does not log you out, so make sure to log yourself out before you close your browser. The forum lists who is online towards the bottom under "Users Online". What is the difference between guests and users? Guests do not have a login yet.

Carmen stated that she added another person for Iowa to the program coordinator list. If any other states want to do this, just let her know – but only if they are program coordinator. Diane DeTroye (NASA HQ) followed up Carmen's comment by stating that we are the "backbone of space grant" and if we ever need to ask Diane about a topic about something, to please do so. Karen Johnson (LA) hopes the forum will have archive definitions, discussions about how you enter items in CMIS, etc.

### **Students' Cloud Observations On-Line (S'COOL) –**

Robert Sepulveda (NASA Langley) handed out information for his presentation. This is a project with math and science components for students to interact with NASA and current Langley projects. Over 1350 schools across the U.S. participate, and more than 17,000 observations have been taken. Some components include using CERES – Clouds and the Earth's Radiant Energy System (on a satellite), identifying how clouds affect the climate and atmosphere, using the Terra and Aqua satellites, and having students do "ground truth" to help verify satellite data. This program is available in Spanish and French, and soon in German and Japanese. The program is a precursor to the Global Learning and Observations to Better the Environment (GLOBE) program, and a partnership exists between these two programs. Program web site – [scool.larc.nasa.gov](http://scool.larc.nasa.gov).

Sepulveda also spoke of distance learning programs at Langley, and provided a video-cassette package (4-pack) to each space grant that reviews all available programs, such as Sci-Files, NASA Connect, etc. These programs will all be available in Spanish soon. If you are on the east coast and are giving a K-12 workshop, Langley would like to come out to help host that workshop.

### **CMIS Usage**

Judy McGhee (VA) spoke about how CMIS doesn't have to be the nightmare that it appears to be. She handed out a packet that detailed forms used for their process, and spoke about procedures used in Virginia. She opened up the floor for other states to comment on how they completed CMIS. April Christenson (ID) spoke about how Idaho withholds checks from grant recipients until forms are completed. Lynne Tull (AR) talked about using Access to develop CMIS forms.

General comment (*not part of agenda*) – It was requested that Lorna put up information about the National Council of University Research Administrators (NCURA) conference on the program coordinators forum or web site.

**International Space Week** –

Jay Staker (IA) spoke about how this week promotes space science in classrooms and in K-12 programs. It is based on Earth and Sky broadcasts on the radio, and web casts. Over 1 million people in Iowa listen to it. Iowa has also created web-based activities for the week, and at the end of the week a quiz is available for three grade groups – K-3, 4-8, 9-12. Every participating teacher receives a Team Encounter kit, and the overall winner receives a telescope and tripod. Inservice workshops are also done for teachers. If other states would like to participate, you need to be able to use webcast or radio station that can host it, provide prizes, publicize information (radio, flyers, email), and have a selection process for winners (quiz, contest, etc?). On the Iowa home page is a space week challenge link, so if you want to participate, talk to Iowa and they can set up a dummy web site so more states can participate. What is the budget and how many teachers participate? In Iowa, 43 classrooms participated, and a \$5000 limit on traveling to the center was used. There is no cost for Earth and Sky. States are welcome to use Iowa quizzes as well.

**Meeting Summary**

Karen Johnson (LA) thanked all the speakers, and meeting facilitators. Meeting facilitators included April Christenson (ID – Minutes); Diane Jeffers (IL – Timekeeper); Ellie Weiss Rosenbloom (TN – Action Items); and Sue Suhler (KS – Videographer). Meeting was adjourned at 10:07pm.

**2002 Attendance List**

| <b>Name</b>          | <b>State</b> | <b>E-mail</b>                      |
|----------------------|--------------|------------------------------------|
| Darlette Powell      | AK           | fndap@uaf.edu                      |
| Jackie Reasoner      | AL           | jfreasoner@matsci.uah.edu          |
| Lynne Tull           | AR           | asgc@ualr.edu                      |
| Susan Brew           | AZ           | sbrew@lpl.arizona.edu              |
| Irene Xavier         | CA           | ixavier@ucsd.edu                   |
| Laurie Granstrand    | CT           | granstran@hartford.edu             |
| Megan Kemble         | DC           | spacegrant@aol.com                 |
| Sherry Rowland-Perry | DE           | sherry@bartol.udel.edu             |
| Sreela Mallick       | FL           | smallick@mail.ucf.edu              |
| Wanda Pierson        | GA           | wanda.pierson@aerospace.gatech.edu |
| Lorna Ramiscal       | HI           | spacegr@higp.hawaii.edu            |
| Carmen Fuchs         | IA           | cjfuchs@iastate.edu                |
| Vicki Speake         | IA           | speake@iastate.edu                 |
| Jay Staker           | IA           | jstaker@iastate.edu                |
| April Christenson    | ID           | aprilm@uidaho.edu                  |
| Diane Jeffers        | IL           | dejeffer@uiuc.edu                  |
| Susan Suhler         | KS           | ssuhler@ku.edu                     |
| Karen Johnson        | LA           | kjohnson@rouge.phys.lsu.edu        |

**2002 Attendance List Continued**

| <b>Name</b>            | <b>State</b> | <b>E-mail</b>                     |
|------------------------|--------------|-----------------------------------|
| Anne Anikis            | MD           | anne@pha.jhu.edu                  |
| Jana Hall              | ME           | jhall@msgc.org                    |
| Bonnie Bryant          | MI           | blbryant@umich.edu                |
| Deb Davis              | MN           | spacegrant@bemidjistate.edu       |
| Terry Flower           | MN           | tfflower@stkate.edu               |
| Stephen Haug           | MO           | sbhaug@umr.edu                    |
| Clarice Koby           | MT           | koby@physics.montana.edu          |
| Dave Rosage            | NASA         | drosage@pop500.gsfc.nasa.gov      |
| Douglas O'Handley      | NASA         | dohandley@mail.arc.nasa.gov       |
| Susan Stewart          | NASA         | sstewart@nasaprs.com              |
| Diane DeTroye          | NASA         | Diane.D.DeTroye@nasa.gov          |
| Suzette Bieri          | ND           | bieri@space.edu                   |
| Michaela Schaaf        | NE           | mschaaf@mail.unomaha.edu          |
| Mark Fink              | NE           | nasa@unomaha.edu                  |
| Karisa Vlasek          | NE           | kvlasek@mail.unomaha.edu          |
| Clara Kustra           | NH           | clara.kustra@unh.edu              |
| Haim Baruh             | NJ           | baruh@jove.rutgers.edu            |
| Lori Rountree          | NV           | lori@mines.unr.edu                |
| John Gardner           | NV           | johng@dri.edu                     |
| Elizabeth Bilson       | NY           | Emb9@cornell.edu                  |
| Laura Stacko           | OH           | laurastacko@oai.org               |
| Thelma Wallace         | OK           | twallace@lunet.edt                |
| Angela Phelps          | PA           | angelaphelps@psu.edu              |
| Tara Scozzaro          | SC           | tara@loki.cofc.edu                |
| Ellie Weiss Rosenbloom | TN           | Ellie.w.rosenbloom@vanderbilt.edu |
| Judith McGhee          | VA           | jmcghee@odu.edu                   |
| Vanetta Darby          | VT           | vdarby@emba.uvm.edu               |
| Laurel Zeno            | VT           | zeno@emba.uvm.edu                 |
| Janis Peffers          | WA           | peffers@ess.washington.edu        |
| Candy Ramsey           | WV           | Candy.ramsey@mail.wvu.edu         |